



भा.कृ.अनु.प. – खरपतवार अनुसंधान निदेशालय
महाराजपुर, अधारताल, जबलपुर – 482004, (म. प्र.), भारत
Indian Council of Agricultural Research
ICAR- Directorate of Weed Research
Maharajpur, Adhartal, Jabalpur 482 004 (M.P.), INDIA
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**CALL FOR APPLICATION FOR ENGAGING TWO 02 NUMBERS OF
YOUNG PROFESSIONAL-I AND 01 NUMBER YOUNG
PROFESSIONAL-II**

Application are invited for Young Professional- (YP-I) and Young Professional-II (YP-II). Interested candidates fulfilling the below mentioned qualifications must submit their applications along with self-attested copies of all the certificates and mark sheets etc. addressing to the Director, ICAR-DWR , Jabalpur by speed post/In person by hand/email (aao.weed@icar.gov.in). **The filled in application along with the required documents should reach the institute latest by 05.10.2023. Application received after 05.10.2023 will not be considered.** Following the scrutiny, the written test (if shortlisted candidates are large in numbers) and interview will be conducted. The shortlisted candidates will be **informed about the dates for written exam/interview by email/phone, for which the candidates are required to provide their email ID's and contact numbers, positively in the application.**

(1) Young Professional-II (one position)

Name of Section / Division / Unit	AICRP-WC
Name of the Temporary Position	Young Professional – II
No .of Positions	One (01)
Emoluments	Rs. 35,000/- (Fixed) per month
Duration	Initial engagement of YP - II will be for one year which is extendable for two more years (01 year at a time) subject to requirement of the services of the YP in the organization and satisfactory performance of the candidate after evaluation by the Director. Thus maximum duration of engagement of YP in the ICAR is three years (1+1+1).
Age Limit	The minimum age under Young Professional category will be 21 years and maximum 45 years as on date of walk-in-Interview with relaxation as per rules.
Essential Qualification	Graduate with at least 60% marks and M.Sc. (Agronomy) with one-year experience in the relevant field.
Desirable Qualifications	Experience in processing of experimental data and report compilation and writing. Knowledge of IT applications, virtual meeting platforms and computer skills (MS Word, Excel, PowerPoint)
Mode of Engagement	Purely on Contract (Temporary) basis

(1) Young Professional - I (one position)

Job Profile	(For Audit & Accounts Sections) To assist Finance & Accounts section in accounts and finance activities.
Name of the Post	Young Professional-I
Number of Positions	One (01)
Emoluments	Rs.25,000/- (Fixed) per month
Duration	Initial engagement of YP - I will be for one year which is extendable for two more years (01 year at a time) subject to requirement of the services of the YP in the organization and satisfactory performance of the candidate after evaluation by the Director. Thus maximum duration of engagement of YP in the ICAR is three years (1+1+1).
Upper Age Limit	Men 40 years & Women 45 years as on date of walk-in-Interview (The upper age limit will be relaxable for SC / ST/ OBC/ Divyang / PH / Ex-Servicemen/etc. as per Govt.of India rules)
Essential Qualification	B.Com/BBA/BBS (With minimum 60 % marks)/M.Com and PGDCA from a recognized University/College.
Desirable Qualifications	One or more year experience in relevant field. Desirable: Knowledge of MIS-FMS,PFMS, ERP, IT applications, Virtual meeting MS Office. Working experience with ICAR will be given preference.
Mode of Engagement	Purely on Contract (Temporary) basis.

(2) Young Professional - I (one position)

Job Profile	(For Establishment Section) To assist in Administration Establishments Section etc.
Name of the Post	Young Professional-I
Number of Positions	One (01)
Emoluments	Rs.25,000/- (Fixed) per month
Duration	Initial engagement of YP - I will be for one year which is extendable for two more years (01 year at a time) subject to requirement of the services of the YP in the organization and satisfactory performance of the candidate after evaluation by the Director. Thus maximum duration of engagement of YP in the ICAR is three years (1+1+1).
Upper Age Limit	Men 40 years & Women 45 years as on date of walk-in-Interview (The upper age limit will be relaxable for SC / ST/ OBC/ Divyang / PH / Ex-Servicemen/etc as per Govt.of India rules)
Essential Qualification	Essential Qualification: Graduate with at least 60% marks in computer Application/Information Technology/Computer Science.
Desirable Qualifications	One or more year experience in relevant field. Desirable: Preference will be given to the candidates having: <ol style="list-style-type: none">1. Working Experience of General Administration like MS-office, e-office, SPARROW, ERP, PFMS, e-HRMS, GeM etc.2. Office work like typing, updating the records, filling, record keeping etc.3. Knowledge of Virtual meeting platform and computer skills.
Mode of Engagement	Purely on Contract (Temporary) basis.

General terms and conditions:

1. **For the date and time of written test/interview, candidates are advised to regularly check the institute website (<https://dwr.icar.gov.in>).**
2. Interested candidates should submit their application and Bio-data in the prescribed format to The Director, ICAR-Directorate of Weed Research, Maharajpur Jabalpur, along with self-attested copies of all certificates of educational qualifications, mark sheets, experience etc. and a recent passport size photograph by speed post/in person by hand/email (aao.weed@icar.gov.in). The filled in application along with the required documents should reach the Institute latest by 05.10.2023. Application received after 05.10.2023 will not be considered under any circumstances.
3. The shortlisted candidates will be informed about the dates for written exam/interview by email/phone, for which the candidates are required to provide their email IDs and contact numbers, positively in the application.
4. Engagement of manpower is purely on contractual and time bound basis and also not against any sanctioned vacancy/cadre strength/post/position; the service provisions for regular posts including reservations will not be applicable to these engagements.
5. The selection will be on co-terminus basis, initially for a period of 01 years or up to the availability of funds under the respective head or up to the performance of the candidate found satisfactory, whichever is earlier. However, the period of engagement may be extended based on the requirement/availability of funds/performance of the candidate as per the Council guidelines after evaluation of the performance.
6. The candidate must bring his/her original copies of all certificates including experience certificate, at the time of interview, failing which the candidate will not be allowed to appear for the interview.
7. No TA/DA etc. will be paid for attending the interview.
8. Canvassing in any form will disqualify the candidature. Decision of the Director, ICAR- DWR will be the final.

Asstt. Administrative Officer

APPLICATION

Photo

Application for the engagement of “**Young Professionals**”

Name of the Post Applied for (Please tick against the post applied for)	<input type="checkbox"/> Young Professional –II (AICRP-WC) <input type="checkbox"/> Young Professional-I (Finance & Accounts <input type="checkbox"/>)Young Professional-I (Establishment Section					
1	Name in block letters.					
2.	<input type="checkbox"/> Father's/ <input type="checkbox"/> Husband's Name					
3.	Permanent Address.					
4.	Correspondence Address with Telephone No/Mobile/e-mail address.	Mob. No:				
		e-mail ID:				
5	Date of Birth & Age (as on last date of submission)				Age:	
6.	Nationality					
7.	Whether belong to SC/ST/OBC.					
8.	Marital Status:					
9.	Details of Education/Professional/Technical Qualification and Experience.					
	Qualification	Subject	Board/University	Year of passing	Marks obtained	Percentage
a	10 th					
b	12 th					
c	Graduation					
d	Post-Graduation					
e	Any other					

10	Details of Experience in Accounts/Finance/Administration/Management: (Attach Certificate)	
11	Knowledge of IT applications and Computer Skills (MS word, Excel, Power Point, Talley etc(Attach certificates)	
12	Details of present employment, if any.	
13	Any other information.	

Declaration: I hereby declare that all the information furnished above is true, correct & complete to the best of my knowledge & belief.

Signature of Candidate

List of Enclosures

(Please answer yes if document is enclosed)

Sl. No.	Name of Document	Enclosed (Yes/No)
1	Self Attested Mark sheet and Certificate -10 th	
2	Self Attested Mark sheet and Certificate -12 th	
3	Self Attested Final year Mark sheet –Graduation	
4	Self Attested Provisional/Original Degree Certificate- Graduation	
5	Self Attested Final year Mark sheet –Post Graduation/Master Degree	
6	Self Attested Provisional/Original Degree Certificate- PostGraduation/Masters Degree	
7.	Self Attested Degree/Diploma/Certificate of Computer Applications	
8.	Self Attested Experience Certificate	
9.	Any Other	

The candidature of candidate will not be considered in case of failure to submit or produce any of the documents **including the provisional/Original degree certificate.**

Date:

Signature of Candidate

Place: